

PLASTERDOWN GROUPED PARISH COUNCIL

Minutes of the Council Meeting of **PLASTERDOWN PARISH COUNCIL** held in **Whitchurch Community Hall**
On **Wednesday 14th April 2026** at **7.30 pm**

Present: Cllr. J. Sturmer, Chair of the Council, Cllr. Pearson-Bunt, Cllr. R. Philips, Cllr. S Ware and Cllr. I. Walton.

In Attendance: Cllr. M. Renders and two members of the public.

155/26. Apologies for absence

Cllr. A. Davies and Cllr. E Cole sent their apologies. Accepted by the Council.

156/26. Declaration of Interest

Cllr. I. Walton declared an interest in Restoration of the Whitchurch Parish Map and planning application 0107/26.

Cllr. R. Philips declared interest in planning application 0076/26.

157/26. Public Question Time

There were no questions asked by members of the public present.

158/26. Receive updates from the Borough and County Councillors

Cllr. M. Renders reported that there was nothing new to update from West Devon Borough Council (WDBC).

159/26. Approval of minutes of the Council meeting held on the 11th March 2026

There were no matters arising.

All approved the minutes of the meeting.

160/26. Previous matters arising from the minutes not listed as separate items on this agenda:

- **Boundary Stones**

Cllr. Sturmer brought the three stones to the meeting and will distribute them to Councillors after the meeting. Councillors are to arrange for their placement at the agreed locations: Jordan Lane, Sortridge, and East Crowndale Farm. It was suggested that, once all stones are in place, a date be arranged to visit them.

- **Restoration of 1843 Whitchurch Parish Map**

The Devon Heritage Centre had sent its proposed treatment plan, outlining two restoration options and their associated costs. It was discussed that Option 2 would be the most suitable, although it is the more expensive. The Clerk was asked to enquire whether this option would include enhancement of the ink in the lettering to improve readability and overall appearance.

It was also discussed whether a digitised copy of the map already exists that the Parish could print. Members considered whether, if only a copy is to be displayed, is full restoration of the original map necessary. The Clerk will consult further with the Heritage Centre and report back at the next meeting.

161/26. To consider purchasing new noticeboard for Whitchurch

It was discussed that the current noticeboard does require replacing and Cllr. Sturmer is looking into a suitable replacement. Cllr. Walton stated that if it is to be replaced, the Council should inform the Whitchurch Post Office.

162/26. Review and approve 2025-26 Asset Register

After review, all agreed to approve the Asset Register, with a total value of £2,410. Two new additions to the register were the 1843 Whitchurch Tithe Map and the projector to be used at meetings going forward and kindly donated by Cllr Davies.

163/26. Review and implement Financial Control Checklist

After discussion it was agreed that the Chair will conduct the review.

164/26. Review the 2025-26 financial report

After review all approve the report.

165/26. Review and approve bank reconciliation ending 31st March 2026

After review all approve the report.

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166/26. Review and sign off Clerk's 2025-26 timesheet

It was agreed to send the timesheet to the Chair for review and signing off.

167/26. Review and approve insurance renewal for 2026

Zurich have quoted £481.06 for renewal. All agreed to accept.

168/26. Planning application to consider:

- Dartmoor - 0076/26 - Single storey annex extension to existing dwelling, with removal of Condition 6 attached to planning permission ref: 0396/25 dated 19 January 2026 at Ashlands Farm, Grenofen, Tavistock, PL19 9EW

The application is to remove a condition to planning permission ref: 0396/25 dated 19 January 2026.

After discussion, the Council agreed to submit no comment on the application, apart from Cllr. Philips, who did not vote or comment.

- Dartmoor – 0059/26 - Agricultural storage building at Land At Sx510730 Little Barn Fields, Whitchurch, PL19 9JU

After discussion, all agreed to support the application.

- Dartmoor - 0107/26 - Replacement of front porch with new disability ramp and re-rendering of external house walls, with variation of Condition 2 attached to planning permission ref: 0439/23 dated 30 November 2023 at HECKLAKE HOUSE, Sampford Spiney, Yelverton, PL20 6LG

Cllr. Walton had declared an interest and left the meeting. The applicant was present at the meeting and explained that the application is just to move the disability ramp from the side of the building, already granted under a previous application, to the front of the building. The ramp would be approximately 6m long and of legally required width, i.e. the same size as the ramp previously granted. The re-rendering of the walls has already been completed.

After discussion all agreed that the Council submit no comment. Cllr. Walton rejoined the meeting.

169/26. To review the assets held by West Devon Borough Council within the Parish and consider whether to submit request for the transfer of specific assets.

The assets within the parish were reviewed by Members. It was discussed that if the Parish Council were to take on any assets, it would also take on all maintenance costs and liabilities. Members agreed that there is no benefit to the Parish Council taking on any assets within the parish.

Cllr. Philips proposed that the Council does not register any interest in taking on any WDBC assets held within the parish. This was seconded by Cllr. Walton. All agreed.

170/26. Approve accounts for payment

Clerk's April 2026 salary – £203.90

Clerk's expenses (stationery/stamps) - £18.91

HMRC ending 5 April – (Direct Debit) - £44.40

Whitchurch Community Hall hire March 2026 - £32

Bere Ferrers Parish Council – Clerk's printing costs - £12.70

Easy PC accounts for 2025-26 & 2026-27 – £120

DALC/NALC annual subscription - £259.96

All approved payments.

Additional payment approved – Cllr. Pearson Bunt's travel expenses to attend the Broadband Connectivity Forum on 30th January 2026 - £26.34.

Payment for the Devon Heritage Centre was deferred till the next meeting.

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171/26. Items raised by Councillors (for information/brief updates only. No Decision can be made)

Cllr. Sturmer and Cllr. Philips, as members of the Whitchurch Down Management Committee, updated all that the Management Plan 2025–2030 is still being circulated for updates and once completed and signed off, the Parish Council will receive a copy for reference.

Cllr. Philips advised that Tavistock Town Council are looking to plant trees near Middlemoor and on Whitchurch Down to replace fallen trees.

172/26. Correspondence

None.

173/26. Agenda items for the Annual Parish meeting and Annual General Meeting to be held on Wednesday 13th May 2026 at 7.30 pm at Whitchurch Community Hall

It was agreed to hold the Annual Parish Meeting (APM) at 7.30 pm, followed immediately by the Annual General Meeting (AGM). The Clerk and Chair will discuss whether what organisations within the Parish can be invited to attend the APM.

The meeting closed at 8.26 pm.